

**Our Mission: Seattle-Perugia Sister City Association (SPSCA)–**since 1993, celebrating, sustaining and extending the friendship between Seattle and Perugia through cultural and educational activities and personal relationships. 

**OVERVIEW**

The Board intends to present candidates for election to the membership at the Annual General Meeting on August 17, 2025. There are currently several positions available. The Board is seeking individuals with experience in the following: fundraising, membership outreach, event planning, governance (bylaws and new board member outreach), familiarity with software and membership platforms, social media and finance.

**NEW BOARD MEMBER EXPECTATIONS**

• Support the mission of the SPSCA, comply with bylaws

• Serve for 3 years (or for term as specified if filling early vacancy)

• Make every effort to attend monthly Board meetings which are currently scheduled on Zoom the third Wednesday of each month, 7-8:30pm, excluding August and December. If unable to attend a meeting or fulfill your responsibilities for a period of time, please be courteous and give notice to the President with as much notice as possible.

• Commit to actively participate by becoming an Officer and/or the chair of a Board Committee. The time committed by each member will vary, depending on planned activities/events, specific organizational needs, individual experience, various leadership roles and meeting schedules. We anticipate this to be about 5 hours per month, but possibly more depending on the activity. Your availability, talents and interests will help us identify the best committee or initiative for you to engage with.

• Agree to contribute to the direction of the organization by participating in the Board meeting discussions, focusing on the conversation at hand, and being respectful of others when they are speaking. Be communicative and responsive.

• Lead by example: be an active, paid member and assist in fundraising activities. Ask others to join you in financial support of SPSCA.

**BOARD MEMBER BENEFITS**

● Cultural exchange between Americans and Italians in Perugia and Seattle

● Meeting and collaborating with creative thinkers who enjoy the Italian regional culture as much as you

● Developing nonprofit board skills; exercising leadership as a committee chair or officer

● “Giving-back” or “paying-forward” to strengthen a private, educational non-profit organization; enriching the lives of others and helping educate between two cultures

**NEW BOARD MEMBER APPLICATION FORM. Please scan and then email your completed application to: president@seattle-perugia.org**

PRINTED NAME:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAILING ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**STATEMENT OF INTEREST**

Please tell us why you would like to be a Board member of the SPSCA, up to 300 words.

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**SKILLS**

Please list your skills, experience or any special areas of expertise that you would contribute to the Board.

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**PREVIOUS BOARD EXPERIENCE**

Please indicate any boards (nonprofit, private, public/corporate) on which you have served.

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**REFERENCES**

Please provide the names and contact information of three individuals who know you personally and/or professionally, who can speak to your qualifications to be an SPSCA board member. They need not prepare anything except to expect a call or an email.

1. Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGREEMENT**

Please sign below to let us know that you agree with the New Board Member Expectations and Benefits and to confirm your interest in becoming a Board Member of the SPSCA.



SIGNATURE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_

**THANK YOU VERY MUCH FOR YOUR INTEREST IN THE BOARD OF THE SEATTLE-PERUGIA SISTER CITY ASSOCIATION!**

**2024 -2025 Board of Directors**

Rebecca Albiani, Victoria Olcott, Elisabetta Valentini, Germán Rodriguez, Andrew Stark, Roberta Torgerson, Janet Wixom, Kathy Hastings, Donna James, Mark Ippolito



**Seattle-Perugia Sister City Association**

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**P.O. Box 31151, Seattle, WA 98103-1151**

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**seattle-perugia.org**